

No Show/Late Cancellation Policy

We respect the importance of your time and work very hard to schedule appointments that accommodate the busy schedules of all our patients. In return, we ask that patients respect our time as well, and make every effort not to change reserved dental appointments.

Broken and missed appointments create scheduling problems for other patients as well as the practice. Our goal is to provide efficient dental care to each patient with minimal disruption to your schedule. If you find that you must change your appointment, we require a **minimum 24 hour notice** so that we may accommodate another patient. If the **minimum 24 hour notice** is NOT given a **Late Cancellation/No show fee will be charged to your account**, and missing three appointments can result in our dismissing you as a patient at our discretion.

Your cooperation with the matter is greatly appreciated.

Sincerely,
Dr. McKenzie Holloway
& Staff

I have read and understand the No Show/Cancellation Policy stated above.

Signed _____ *Date* _____